

4. The units

Personal Development Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Active Citizenship in the Local Community	1	1	9	10	HE4/1/NQ/017	L/504/8510
Alcohol Awareness for the Individual	1	3	27	30	HH3/1/NQ/006	F/505/8791
Applying for a Job	1	1	10	10	HC6/1/NQ/009	K/505/3049
Approaches to Learning	1	1	9	10	HE4/1/NQ/018	D/505/5297
Aspects of Citizenship	1	3	27	30	HE4/1/NQ/019	R/504/8511
Assertive Living	1	3	27	30	HB1/1/NQ/210	L/506/0558
Banking and Other Financial Organisations	1	1	9	10	HE1/1/NQ/006	R/504/7486
Behaviour in Conflict	1	3	27	30	HB1/1/NQ/229	R/504/8718
Being a Critical Consumer	1	1	9	10	HE7/1/NQ/001	T/507/0596
Budgeting and Money Management	1	1	9	10	HD6/1/NQ/013	J/505/4435
Building a Personal Career Portfolio	1	3	27	30	HB1/1/NQ/211	M/504/7494
Business and the Community	1	1	9	10	AA3/1/NQ/004	F/507/0598
Career Development and Employability	1	1	9	10	HC1/1/NQ/031	J/507/0599
Career Preparation	1	1	9	10	HC1/1/NQ/030	L/506/0737
Caring for your Child	1	3	27	30	HJ1/1/NQ/011	T/504/7514
Citizen Social Science	1	2	15	19	HB1/1/NQ/256	L/617/4833
Conducting Peer Research	1	4	35	40	HB1/1/NQ/257	Y/617/4833
Communication in the Workplace	1	3	27	30	HC1/1/NQ/028	J/504/7517

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Customer Service Skills	1	3	27	30	HC4/1/NQ/109	J/507/1123
CV Writing	1	1	9	10	HC4/1/NQ/067	L/505/3058
Develop Independent Skills for Living in the Community	1	3	27	30	HB1/1/NQ/212	R/506/0559
Developing a Personal Learning Programme	1	3	27	30	HB1/1/NQ/217	L/506/1970
Developing Confidence and Self- Esteem	1	1	9	10	HB6/1/NQ/011	A/506/5318
Developing Own Interpersonal Skills	1	3	27	30	HB7/1/NQ/012	D/504/8429
Developing Personal Confidence and Self Awareness	1	3	27	30	HB1/1/NQ/215	D/504/8432
Developing Personal Development Skills	1	3	27	30	HB1/1/NQ/216	T/506/0571
Developing Personal Learning Skills	1	6	54	60	HB1/1/NQ/218	K/506/0759
Developing Skills for Independent Life	1	3	27	30	HD6/1/NQ/016	J/506/0560
Employment Rights, Contracts and Pay	1	3	27	30	HC4/1/NQ/099	R/505/8794
Family Relationships	1	3	27	30	HJ2/1/NQ/006	M/504/8225
Food Safety in the Home and Community	1	2	20	20	HB1/1/NQ/095	H/502/3094
Getting to Know an Organisation	1	3	27	30	HD6/1/NQ/020	K/507/2717
Group and Teamwork Communication Skills	1	3	27	30	HB1/1/NQ/213	K/506/0664
Handling Data	1	2	18	20	HD4/1/NQ/063	R/506/1050
Health and Hygiene in the Home	1	3	27	30	HJ1/1/NQ/009	K/505/8557

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Health and Safety Awareness in a Working Environment	1	1	9	10	HC4/1/NQ/093	J/504/8487
Health and Safety in a Practical Environment	1	1	9	10	HC1/1/NQ/022	Y/505/4441
Healthy Living	1	3	27	30	HJ1/1/NQ/010	L/504/8264
Household Skills	1	3	27	30	HD6/1/NQ/019	M/507/2718
Improving Assertiveness and Decision Making	1	3	27	30	HB6/1/NQ/010	D/505/8555
Improving Own Confidence	1	3	27	30	HB1/1/NQ/220	L/506/0656
Improving Own Learning and Performance	1	3	27	30	HB1/1/NQ/166	J/504/4391
Independent Shopping for Household Items	1	3	27	30	HD6/1/NQ/017	J/504/8277
Induction to Study	1	3	27	30	HB1/1/NQ/221	R/504/8279
Interview Skills	1	1	10	10	HC6/1/NQ/011	H/505/3065
Introduction to Drug Awareness for the Individual	1	3	27	30	HH3/1/NQ/007	H/506/1215
Introduction to Saving and Borrowing	1	1	9	10	HE1/1/NQ/012	J/508/3157
Issues of Substance Misuse	1	1	9	10	HH3/1/NQ/008	H/504/8688
Job Seeking Skills	1	3	27	30	HC4/1/NQ/094	R/504/8573
Lip Reading Skills	1	6	54	60	HB1/1/NQ/214	F/506/0668
Looking After Own Health	1	1	9	10	HJ1/1/NQ/007	T/505/4060
Making and Using Story Sacks for Family Learning	1	3	27	30	HF1/1/NQ/028	R/505/8553
Making Choices in Pursuit of Personal Goals	1	3	27	30	HB1/1/NQ/222	R/506/1971

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Making Financial Decisions	1	1	9	10	HE1/1/NQ/008	Y/507/0610
Managing Own Personal Relationships with Others	1	3	27	30	HB1/1/NQ/223	D/506/0712
Managing Your Own Learning	1	3	27	30	HB1/1/NQ/224	L/505/8552
Measure: Time and Temperature	1	2	18	20	HD4/1/NQ/061	R/506/0920
Oral Communication Skills	1	3	24	30	HD2/1/NQ/001	F/505/2067
Participating in a Vocational Taster	1	2	18	20	HC1/1/NQ/035	H/507/1128
Pay and Payslips	1	1	9	10	AA4/1/NQ/001	D/507/0611
Peer Mediation	1	3	27	30	HB1/1/NQ/231	R/504/8816
Personal Budgeting And Managing Money	1	3	27	30	HE1/1/NQ/011	M/507/9488
Personal Career Planning	1	3	27	30	HC1/1/NQ/029	M/504/7527
Personal Development	1	3	27	30	HB1/1/NQ/225	Y/506/0577
Personal Presentation in the Workplace	1	1	9	10	HB6/1/NQ/009	K/504/9504
Prepare for Interview	1	1	9	10	HC4/1/NQ/095	R/506/0738
Preparation for Work Experience	1	1	9	10	HC4/1/NQ/107	K/507/0613
Preparing for a Recruitment Interview	1	3	27	30	HC4/1/NQ/096	K/505/8722
Preparing for an Interview	1	1	9	10	HC4/1/NQ/108	M/507/0614
Preparing for Work	1	2	16	20	HC4/1/NQ/080	K/505/4444
Presentation Skills	1	2	18	20	HB1/1/NQ/219	T/504/8131
Probability	1	1	9	10	HD4/1/NQ/064	K/506/0924

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Problem Solving in the Workplace	1	3	27	30	HB4/1/NQ/001	H/505/8587
Problem Solving Skills for Work	E3	2	20	20	HC7/E3/NQ/004	J/505/3219
Punctuation and Grammar Skills	1	2	18	20	HD3/1/NQ/033	J/506/0896
Reading and Understanding	1	3	24	30	HD3/1/NQ/028	R/505/2073
Recognising and Respecting Diversity in the Workplace	1	1	9	10	HC1/1/NQ/023	L/503/4896
Recognising Employment Opportunities	1	1	9	10	HC4/1/NQ/098	R/504/8685
Research Project	1	3	16	30	HB1/1/NQ/173	M/505/2081
Responsible Work Practice	1	1	9	10	HC1/1/NQ/024	Y/504/9370
Rights and Responsibilities in the Workplace	1	1	8	10	HC1/1/NQ/025	T/504/5214
Sex and Relationships	1	3	24	30	HB1/1/NQ/104	J/504/8196
Speaking and Listening Skills	1	3	27	30	HD2/1/NQ/002	M/505/8656
Spelling Rules and Strategies in Practical Use	1	3	27	30	HD3/1/NQ/034	D/506/0905
Spelling Skills	1	3	27	30	HD3/1/NQ/035	H/506/0906
Study Skills	1	3	27	30	HB1/1/NQ/105	L/504/8197
Supporting Your Children in Family Learning	1	3	27	30	HB1/1/NQ/226	J/505/8596
Take Part in an Activity	1	1	9	10	HB1/1/NQ/228	A/504/8714
The Peer Mediation Process	1	3	27	30	HB1/1/NQ/237	T/504/8856
Time Management	1	3	27	30	AF2/1/NQ/002	L/504/8717

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Understanding And Using 2D Shapes	1	1	9	10	HD4/1/NQ/065	A/506/0927
Understanding And Using Decimals	1	2	18	20	HD4/1/NQ/066	F/506/0928
Understanding And Using Fractions	1	2	18	20	HD4/1/NQ/067	J/506/0929
Understanding And Using Percentages	1	2	18	20	HD4/1/NQ/068	A/506/0930
Understanding Customer Service	1	3	27	30	BA3/1/NQ/002	A/506/1043
Understanding Diversity within Society	1	3	27	30	HE4/1/NQ/020	F/505/8807
Understanding Eating Disorders	1	1	9	10	HH5/1/NQ/004	H/506/0632
Understanding Equal Opportunities	1	3	27	30	HE4/1/NQ/021	M/506/0634
Understanding Length, Weight And Capacity	1	1	9	10	HD4/1/NQ/084	M/507/9491
Understanding Motivation	1	1	9	10	HE4/1/NQ/024	D/506/5327
Understanding Own Response to Body Image	1	2	18	20	HB1/1/NQ/230	J/506/1983
Understanding Pay	1	3	27	30	HB1/1/NQ/110	Y/504/8204
Understanding Perimeter and Area	1	1	9	10	HD4/1/NQ/085	A/507/9493
Understanding Personal and Interpersonal Conflict	1	3	27	30	HB1/1/NQ/232	R/506/0660
Understanding Personal Awareness	1	3	27	30	HB1/1/NQ/233	L/506/0673
Understanding Personal Relationships	1	3	27	30	HB1/1/NQ/234	Y/506/1986
Understanding Prejudice and Discrimination	1	3	27	30	HE4/1/NQ/022	J/506/0638

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Understanding Rights and Responsibilities of Citizenship	1	3	27	30	HE4/1/NQ/023	M/506/0567
Understanding Self in Conflict	1	3	27	30	HB1/1/NQ/235	D/506/1987
Understanding Social and Physical Aspects of Adult Relationships	1	1	9	10	HB1/1/NQ/116	K/503/9913
Understanding Stress and Stress Management Techniques	1	3	27	30	HB3/1/NQ/005	H/506/0601
Understanding Structures in the Workplace	1	2	18	20	HC1/1/NQ/026	H/504/9520
Understanding the Importance of a Balanced Diet and Regular Exercise	1	1	9	10	HB1/1/NQ/236	Y/506/0613
Understanding Volume	1	1	9	10	HD4/1/NQ/086	F/507/9494
Understanding Welfare at Work	1	3	27	30	HC4/1/NQ/100	M/506/1993
Understanding What Volunteering is About	1	1	10	10	HD5/1/NQ/005	L/506/0799
Understanding Whole Numbers	1	2	18	20	HD4/1/NQ/072	D/505/9673
Understanding Work-Based Learning and Apprenticeships	1	1	9	10	HC4/1/NQ/101	Y/506/0742
Understanding Working Patterns	1	1	9	10	HC4/1/NQ/102	D/506/0743
Understanding Young People, Law and Order	1	3	27	30	HH4/1/NQ/002	T/506/0649
Undertaking an Enterprise Project	1	3	27	30	HC4/1/NQ/081	T/505/4446
Using an Ordnance Survey Map	1	2	18	20	HB1/1/NQ/238	F/505/8631

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Using Calculations: Addition And Subtraction Of Whole Numbers	1	1	9	10	HD4/1/NQ/073	D/506/0936
Using Calculations: Multiplication And Division Of Whole Numbers	1	2	18	20	HD4/1/NQ/074	H/506/0937
Using Cooking Skills in the Domestic Kitchen	1	3	27	30	HB1/1/NQ/239	Y/506/0790
Using Teamwork Skills	1	3	27	30	HB1/1/NQ/240	D/506/0676
Website Software	1	3	20	30	CQ0/1/NQ/002	L/502/4630
Work Experience	1	3	27	30	HC4/1/NQ/104	J/506/1997
Work Placement	1	3	27	30	HC4/1/NQ/013	R/504/8198
Work, Review and Plan	1	3	27	30	HB1/1/NQ/241	Y/506/0708
Writing For Meaning Skills	1	3	27	30	HD3/1/NQ/036	M/506/0911

Administration Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Filing Skills	1	3	27	30	AY4/1/NQ/002	R/505/0825
Using Faxes and Photocopiers	1	3	27	30	AY8/1/NQ/008	T/506/2000

Agriculture Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Assist with Animal Accommodation	1	2	18	20	SH2/1/NQ/001	R/600/0470

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Assist with Feedstuffs for Small Animals	1	2	18	20	SF2/1/NQ/001	H/600/0473
Assist with the Care of Animals	1	2	18	20	SH2/1/NQ/002	A/502/4588
Assist with the Movement and Handling of Small Animals	1	1	9	10	SH2/1/NQ/003	T/502/5710
Principles of Dealing with Animal Accommodation	1	2	18	20	SH2/1/NQ/004	D/600/0469
Principles of the Care of Animals	1	2	18	20	SH2/1/NQ/005	F/502/4589
Principles of the Movement and Handling of Small Animals	1	2	18	20	SH2/1/NQ/006	L/502/5714
Understanding Soils and Crop Plants	1	3	27	30	SD2/1/NQ/001	F/506/1013

Animal Care Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Assist with Maintaining the Health and Wellbeing of Animals	1	6	50	60	SP5/1/NQ/001	H/502/5119
Developing Confidence Working With Animals	1	3	27	30	SP2/1/NQ/004	H/507/9486
Principles of Dealing with Feedstuffs for Small Animals	1	1	9	10	SP2/1/NQ/002	Y/600/0471

Building and Construction Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Apply Foundation and Plain Papers	1	5	50	50	TG2/1/NQ/035	F/505/0304
Apply Paint Systems by Brush and Roller	1	6	60	60	TG8/1/NQ/021	J/505/0305
Assemble Units for Interiors	1	1	10	10	TE3/1/NQ/004	L/505/0306
Bricklaying Principles	1	3	30	30	TG2/1/NQ/030	T/505/0607
Brickwork Skills	1	4	34	40	TG2/1/NQ/036	T/505/0476
Carpentry Hand Skills	1	3	27	30	TG7/1/NQ/015	J/506/0512
Constructing a Cavity Wall Using Bricklaying Skills	1	3	27	30	TG2/1/NQ/026	L/504/9625
Constructing a Half Brick Wall Using Bricklaying Skills	1	3	27	30	TG2/1/NQ/027	Y/504/9627
Constructing a One Brick Wide Wall Using Bricklaying Skills	1	3	27	30	TG2/1/NQ/028	H/504/9629
Developing Construction Painting Skills	1	4	40	40	TG8/1/NQ/002	R/502/3690
Developing Joinery Skills	1	4	40	40	TG2/1/NQ/007	H/502/3693
Developing Plumbing Skills	1	4	40	40	TH3/1/NQ/001	K/502/3694
Fitting Units for Interiors	1	1	10	10	TE3/1/NQ/005	F/506/2002
Fix and Fit Work Surfaces	1	1	10	10	TE3/1/NQ/006	R/506/2005
Know How to Carry Out Basic Blocklaying	1	2	20	20	TG2/1/NQ/037	J/506/2017
Know How to Maintain and Use Carpentry and Joinery Hand Tools	1	2	20	20	TG2/1/NQ/038	H/506/2011

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Know How to Produce Basic Woodworking Joints	1	3	30	30	TG7/1/NQ/014	T/506/2014
Plastering Techniques	1	3	27	30	TG1/1/NQ/011	A/508/5715
Preparing Ceilings and Walls for Decoration	1	1	10	10	TG8/1/NQ/025	T/505/0669
Use of Tools and Equipment for Bricklaying	1	3	27	30	TG2/1/NQ/039	F/505/8614
Using and Maintaining Woodworking Tools	1	3	27	30	TG7/1/NQ/016	J/506/3247
Using Decorative Paint Effects for Interior Walls	1	3	27	30	TG8/1/NQ/022	F/505/4398
Using Floor and Wall Tiling Techniques	1	3	27	30	TG4/1/NQ/004	D/506/0497
Using Painting Skills for Interior Ceilings and Walls	1	3	27	30	TG8/1/NQ/019	K/504/9647
Using Plastering Skills- Floating Coat to an Attached Pier	1	3	27	30	TG8/1/NQ/026	R/506/0500
Using Plastering Skills- Plastering to a Window Reveal	1	3	27	30	TG8/1/NQ/027	Y/506/0501
Wallpapering Skills	1	3	27	30	TG8/1/NQ/028	K/505/0751

Business Management Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Budgetary Control within a Business Environment	1	3	27	30	AG1/1/NQ/002	T/504/9358
Business Meeting Techniques	1	3	27	30	AA3/1/NQ/003	J/505/8792
Understanding Business Communication	1	3	27	30	AF3/1/NQ/003	H/506/0548

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Understanding Time Management in the Workplace	1	2	18	20	HC4/1/NQ/105	H/506/0761

Child Development and Well Being Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Caring for Young Children	1	3	27	30	HF7/1/NQ/003	T/505/3054
Caring for Young Children and Babies	E3	3	30	30	HF7/E3/NQ/001	L/505/5876
Caring for Your Baby	1	3	27	30	PT2/1/NQ/011	M/505/8933
Developing Language and Communication Skills in Children	1	3	27	30	HF7/1/NQ/005	R/505/5880
Developing Skills for Listening to Children	1	3	27	30	HF1/1/NQ/034	H/504/8514
Parenting Skills	1	3	27	30	HJ2/1/NQ/005	T/504/7786
Play for Early Learning	1	3	27	30	HF1/1/NQ/035	J/505/1602
Supporting a Child with Reading	1	3	27	30	HD3/1/NQ/030	J/504/8697
Supporting Children's Literacy and Numeracy Development through Family Learning	1	3	27	30	HB1/1/NQ/227	K/506/1975
The Physical and Psychological Needs of Children	1	3	27	30	HF1/1/NQ/036	K/505/1611
Understanding Changing Roles and Relationships in Adolescence	1	3	27	30	HJ2/1/NQ/007	M/505/8804
Understanding Child Development	1	3	27	30	HF1/1/NQ/029	T/506/0974

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Understanding Children's Social and Emotional Development	1	3	27	30	HF1/1/NQ/030	L/505/8650
Understanding Growth, Social and Emotional Development of Children	1	3	27	30	HF1/1/NQ/031	H/505/8606
Understanding Play	1	3	27	30	HF1/1/NQ/037	J/506/0977
Understanding the Intellectual and Language Development of Children from Birth to Eight	1	3	27	30	HF1/1/NQ/038	H/506/5328
Understanding Your Pregnancy and Preparation for Your Baby	1	3	27	30	HJ2/1/NQ/008	R/506/0724
Using Craft Activities With Children And Young People	1	3	27	30	HF1/1/NQ/033	L/506/0978
Working with your Child to Develop Literacy Skills	1	3	27	30	HD3/1/NQ/032	F/504/8892
Working with Your Child to Develop Numeracy Skills	1	3	27	30	HD4/1/NQ/062	J/504/8893
Young Parenthood	1	2	18	20	HD5/1/NQ/006	K/506/0728

Crafts, Creative Arts and Design Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Art Project	1	3	23	30	JA2/1/NQ/003	A/504/9099
Developing Skills in Furniture Renovation	1	3	27	30	JP4/1/NQ/001	Y/617/6405
Garment Construction	1	3	27	30	JK6/1/NQ/048	K/505/9854
Hand Knitting Skills	1	3	27	30	JK6/1/NQ/047	K/504/9969

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Introduction to the Creative Industries	1	1	9	10	HC4/1/NQ/076	J/504/9896
Making an Art or Craft Product	E3	2	20	20	JG7/E3/NQ/001	F/507/3579
Measuring and Cutting Skills for Garment Making	1	3	27	30	JK1/1/NQ/010	Y/505/8554
Painting with Water Based Media	1	3	27	30	JB2/1/NQ/005	R/504/9108
Preparation for Garment Construction	1	2	18	20	JK6/1/NQ/060	K/507/9490
Sewing Skills	1	3	27	30	JK6/1/NQ/046	R/505/9010

Engineering Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Assembling Mechanical Components	1	3	30	30	XH1/1/NQ/003	M/505/4347
Developing Skills in Using a Bench/Pedestal Drilling Machine	1	4	40	40	XF7/1/NQ/004	H/506/0985
Developing Skills in Wiring Electrical Circuits and Components	1	3	30	30	XA5/1/NQ/006	K/506/0986
Electronic Assembly Skills	1	3	30	30	XJ1/1/NQ/003	A/505/0706
Introduction to Engineering	1	1	9	10	HC4/1/NQ/070	K/504/9888
Introduction to Engineering Equipment and Materials	1	3	27	30	XA1/1/NQ/002	M/505/3196
Joining Materials Using Welding	1	3	30	30	XE2/1/NQ/003	A/505/4352

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Making Engineering Components Using Hand Tools	1	4	36	40	XA5/1/NQ/005	F/505/4353

Environmental Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Understanding Ecology and Conservation	1	3	27	30	QD1/1/NQ/006	Y/505/6576

Foundation for Learning and Life Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Understanding HE: Raising Aspirations	1	2	18	20	HB1/1/NQ/243	K/505/8719

History Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Discover Local History	1	3	27	30	DB6/1/NQ/001	D/504/1660

Health and Social Care Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Introduction to the Adult Social Care Sector	1	1	10	10	PT1/1/NQ/007	F/502/9579

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Introduction to the Values and Principles of Adult Social Care	1	1	10	10	PT1/1/NQ/008	D/502/9590
Peer Support Skills	1	2	18	20	PT1/1/NQ/021	A/504/9376
The Role of Young People as Peer Mentors	1	3	27	30	PT1/1/NQ/022	A/504/9085
Understanding Nutrition, Performance and Healthy Eating	1	3	27	30	PA1/1/NQ/004	R/505/3269
Understanding the Principles of Care, Organisational Policies and the Role of the Care Worker	1	3	27	30	PT1/1/NQ/019	J/505/3270

Horticulture and Forestry Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Cultivating Compost and Soils	1	3	27	30	SE3/1/NQ/004	L/506/1015
Cultivating Herbs	1	3	27	30	SE2/1/NQ/032	R/506/1016
Developing Skills in Garden Horticulture	1	3	27	30	SE2/1/NQ/033	L/503/9225
Practical Floristry Skills	1	3	27	30	SE7/1/NQ/005	A/504/9247
Understanding Organic Horticulture	1	3	27	30	SE3/1/NQ/005	F/506/1030
Understanding Plant Pruning	1	1	9	10	SE2/1/NQ/027	D/505/6577
Understanding Sowing and Growing Techniques	1	3	27	30	SE2/1/NQ/031	Y/506/1034

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Understanding Techniques Used in Floristry	1	3	27	30	SE7/1/NQ/007	K/506/1037

Hospitality and Catering Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Basic Food Preparation and Cooking	1	3	30	30	NF1/1/NQ/006	K/505/3052
Customer Service in the Hospitality Industry	1	3	20	30	NA1/1/NQ/016	A/504/9393
Food Service	1	3	30	30	NA1/1/NQ/017	M/506/0813
Front Office Operations	1	3	30	30	ND3/1/NQ/004	Y/505/6142
Introduction to Food Commodities	1	1	10	10	NA1/1/NQ/014	D/505/6143
Introduction to the Hospitality Industry	1	2	20	20	NA1/1/NQ/013	A/505/3198
Preparing and Serving Drinks	1	3	27	30	NB2/1/NQ/005	D/505/8636
Using Kitchen Equipment	1	1	10	10	NF1/1/NQ/007	R/505/3272

IT for Users Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Audio Software	1	2	15	20	CQ6/1/NQ/001	K/502/4389
Data Management Software	1	2	15	20	CY0/1/NQ/001	F/502/4558
Database Software	1	3	20	30	CP2/1/NQ/001	H/502/4553

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Design Software	1	3	20	30	CQ5/1/NQ/001	M/502/4572
Desktop Publishing Software	1	3	20	30	CQ2/1/NQ/001	Y/502/4565
Imaging Software	1	3	20	30	CQ5/1/NQ/002	J/502/4612
IT Communication Fundamentals	1	2	15	20	CP4/1/NQ/001	Y/502/4291
IT Software Fundamentals	1	3	20	30	CP0/1/NQ/001	L/502/4384
Multimedia Software	1	3	20	30	CQ6/1/NQ/002	Y/502/4615
Presentation Software	1	3	20	30	CQ0/1/NQ/001	K/502/4621
Spreadsheet Software	1	3	20	30	CP3/1/NQ/001	A/502/4624
Using Email	1	2	15	20	CR3/1/NQ/001	J/502/4299
Using Mobile IT Devices	1	2	15	20	CN4/1/NQ/001	H/502/4374
Using the Internet	1	3	20	30	CR3/1/NQ/002	T/502/4296
Video Software	1	2	15	20	CQ6/1/NQ/003	K/502/4392
Website Software	1	3	20	30	CQ0/1/NQ/002	L/502/4630
Word Processing Software	1	3	20	30	CQ1/1/NQ/001	L/502/4627

Media and Communication Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Introduction to Advertising	1	1	9	10	KA2/1/NQ/007	Y/505/8604
Introduction to News Production	1	2	18	20	KA2/1/NQ/008	Y/505/8618

Performing Arts Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Backstage Skills	1	3	27	30	LE1/1/NQ/001	M/504/7124
Developing Creative Writing Skills	1	3	27	30	HB1/1/NQ/244	M/506/0889
Developing DJing Skills	1	3	27	30	LK4/1/NQ/003	H/506/0825
Developing Performance Improvisation Techniques	1	3	27	30	LC4/1/NQ/024	M/506/0830
Developing Technical Skills for Performance in the Arts	1	3	27	30	LC4/1/NQ/025	R/506/0836
Introduction to Composing Music	1	6	54	60	LF5/1/NQ/012	T/504/4953
Music Skills for Solo Performance	1	6	54	60	LF1/1/NQ/002	D/505/8619
Musical Ensemble Skills	1	6	54	60	LH1/1/NQ/003	J/507/3017
Musical Theatre	1	3	27	30	LC1/1/NQ/007	D/506/0838
Performing Physical Theatre	1	3	27	30	LC1/1/NQ/008	A/505/4898
Rehearsing for a Production	1	3	27	30	LC1/1/NQ/009	T/506/0845
Song Writing Skills in Popular Music	1	6	54	60	LF5/1/NQ/013	F/506/0847
Sound and Audio Production Skills	1	3	27	30	LK1/1/NQ/009	L/505/0998
Understanding the Use of Digital Sampling Techniques for Composing and Producing Music	1	3	27	30	LK1/1/NQ/010	L/506/0852
Using Aural Skills in Music	1	3	27	30	LF5/1/NQ/014	L/505/1004
Using the Internet as a Medium for Music	1	3	26	30	LK1/1/NQ/004	R/504/7178

Retail and Wholesale Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Understanding the Business of Retail	1	1	8	10	BC3/1/NQ/001	A/502/5756
Understanding the Retail Selling Process	1	2	13	20	BC3/1/NQ/002	T/502/5805

Service Enterprises Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Basic Make-up Application	1	3	30	30	HL1/1/NQ/002	L/505/6140
Colour Hair Using Temporary Colour	1	3	30	30	HL7/1/NQ/001	R/600/4874
Create and Maintain Retail Displays in the Salon	1	2	17	20	HL7/1/NQ/002	Y/600/6335
Hand Care	1	3	30	30	HL1/1/NQ/006	H/617/9324
Nail Art Application	1	3	30	30	HL4/1/NQ/002	H/505/6144
Plaiting and Twisting Hair	1	3	30	30	HL7/1/NQ/003	Y/502/3805
Providing Manicure Treatments	1	1	30	30	HL1/1/NQ/007	M/617/9326
Reception Duties	1	3	22	28	BA3/1/NQ/003	R/617/6404
Salon Reception Duties	1	3	22	30	HL7/1/NQ/004	R/600/6334
Skin Care	1	3	30	30	HL1/1/NQ/008	T/617/9327
Styling Men's Hair	1	3	30	30	HL7/1/NQ/005	A/502/3795
Styling Women's Hair	1	3	30	30	HL7/1/NQ/006	F/502/3796

Sport, Leisure and Recreation Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Developing Angling Skills	1	3	27	30	MH4/1/NQ/003	J/505/8629
How the Body Works	1	4	30	40	MA2/1/NQ/019	K/507/9487
Participating in a Vocational Taster	1	2	18	20	HC1/1/NQ/035	H/507/1128
Planning a Fitness Programme	1	3	27	30	MA2/1/NQ/003	F/504/8200
Sport and Active Leisure Project	1	4	30	40	MA1/1/NQ/012	J/505/8727
Taking Part in Exercise and Fitness	1	4	30	40	MA1/1/NQ/010	A/505/7221
Taking Part in Sport	1	3	27	30	MA1/1/NQ/013	R/505/1330
The Angling Environment	1	3	27	30	MH4/1/NQ/005	T/507/9492
Using Craft Skills with Natural Materials	1	3	27	30	MA1/1/NQ/014	T/505/8609

Transport, Operations and Maintenance Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Carry Out a Systematic Cycle Check	1	1	9	10	XS8/1/NQ/005	H/504/9582
Checking and Maintaining a Car's Tyre Pressure and Tread	1	1	9	10	XS1/1/NQ/013	A/505/3055
Identification of Basic External and Internal Car Parts	1	3	27	30	XS1/1/NQ/021	T/506/0988
Maintaining a Wheeled Vehicle for Personal Use	1	2	18	20	HD6/1/NQ/018	M/504/8578

Remove and Replace a Cycle Rim Brake Assembly	1	2	10	20	XS1/1/NQ/022	L/506/2035
Repair a Cycle Puncture	1	1	5	10	XS8/1/NQ/007	D/506/2038
Responsible Road Vehicle Ownership and Use	1	2	18	20	HD5/1/NQ/004	H/504/8691
Routine Motorcycle Maintenance Processes and Procedures	1	4	30	40	XS1/1/NQ/005	D/600/3310
Tools, Equipment and Materials for Vehicle Maintenance	1	4	30	40	XS1/1/NQ/006	F/600/3297
Vehicle Wheels and Tyres	1	4	40	40	XS5/1/NQ/001	F/505/4370

Travel and Tourism Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Planning a Trip to a Visitor Attraction	1	4	30	40	NL1/1/NQ/001	A/502/3702

Entry 3 Unit Group

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Accessing Public Transport	E3	3	30	30	NK2/E3/NQ/002	T/506/9545
Addition and Subtraction	E3	1	10	10	HD4/E3/NQ/035	K/505/5609
Alcohol and Drug Misuse Awareness	E3	3	30	30	HH3/E3/NQ/005	J/506/9534
Amenity Horticulture Skills	E3	3	30	30	SE2/E3/NQ/035	K/505/8929
Aspects of Citizenship	E3	3	30	30	HE4/E3/NQ/006	J/504/8425
Assertiveness Skills	E3	3	30	30	HB6/E3/NQ/009	L/506/9681

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Assisting at a Sport or Active Leisure Event	E3	3	30	30	MA1/E3/NQ/014	F/506/9550
Audio and Video Software	E3	2	15	20	CQ6/E3/NQ/006	Y/505/6366
Basic Cooking	E3	2	20	20	NF4/E3/NQ/007	K/505/3181
Basic Food Preparation	E3	2	20	20	NF4/E3/NQ/008	M/505/3182
Brickwork: Introduction to Assisting Workshop Practice	E3	3	30	30	TG2/E3/NQ/012	A/505/4206
Budgeting	E3	1	10	10	HE1/E3/NQ/004	T/506/9691
Building a Three Brick Square Hollow Pillar	E3	3	30	30	TG2/E3/NQ/016	L/506/9552
Building a Three Course Half Brick Wall	E3	3	30	30	TG2/E3/NQ/017	T/506/9741
Career Preparation	E3	1	10	10	HC1/E3/NQ/018	R/506/9553
Check that a Small Animal is Healthy	E3	3	30	30	SP1/E3/NQ/002	L/506/9745
Checking and Maintaining Car Tyre Pressures and Tread	E3	1	10	10	XS1/E3/NQ/021	T/505/4401
Checking and Maintaining Fluid Levels on a Car	E3	1	10	10	XS1/E3/NQ/036	Y/506/9554
Citizenship	E3	3	30	30	HB1/E3/NQ/110	H/506/9556
Clothing Design	E3	3	30	30	JK1/E3/NQ/008	A/506/9563
Computer Basics	E3	1	10	10	CN1/E3/NQ/005	F/506/9757
Computer Security and Privacy	E3	2	20	20	CQ6/E3/NQ/011	D/505/6367
Craft Skills	E3	3	30	30	JA2/E3/NQ/004	F/506/9564
Cultivating Plant Cuttings	E3	3	30	30	SG4/E3/NQ/003	H/505/6449
Customer Service in the Hospitality Industry	E3	1	10	10	NA1/E3/NQ/005	T/505/3183

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Customer Service Skills	E3	3	30	30	HC4/E3/NQ/134	L/506/9566
Data Handling: Extracting and Interpreting Data	E3	1	10	10	HD4/E3/NQ/041	D/506/0693
Data Handling: Recording and Representing Data	E3	1	10	10	HD4/E3/NQ/042	H/506/0694
Data Management Software	E3	2	15	20	CQ6/E3/NQ/007	H/505/6368
Database Software	E3	2	15	20	CQ6/E3/NQ/008	K/505/6369
Design and Imaging Software	E3	2	15	20	CQ6/E3/NQ/009	H/505/6371
Desktop Publishing Software	E3	2	15	20	CQ2/E3/NQ/003	F/505/3185
Developing a Personal Learning Programme	E3	3	30	30	HB1/E3/NQ/111	D/506/9569
Developing an Awareness of Soil Types and Garden Habitats	E3	3	30	30	SE2/E3/NQ/032	D/505/6451
Developing Angling Skills	E3	3	30	30	MH4/E3/NQ/003	A/505/8594
Developing Confidence Working with Animals	E3	3	30	30	SP2/E3/NQ/006	A/506/9756
Developing Parenting Skills	E3	3	30	30	HF1/E3/NQ/027	Y/506/9571
Developing Personal Study Skills	E3	3	30	30	HB1/E3/NQ/091	M/506/0763
Developing Skills for a Healthy Lifestyle	E3	3	30	30	HJ1/E3/NQ/021	J/504/8490
Developing Skills For Hygiene And Health	E3	3	30	30	HJ1/E3/NQ/022	J/506/0624
Digital Lifestyle	E3	1	10	10	CP5/E3/NQ/005	A/506/1771
Division	E3	1	10	10	HD4/E3/NQ/037	F/505/5633
Domestic Skills	E3	3	30	30	HB1/E3/NQ/113	K/506/9574

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Employment Contract and Payslip Basics	E3	1	10	10	HC4/E3/NQ/130	R/504/8864
Engage in Discussion	E3	1	10	10	HD3/E3/NQ/021	M/506/9575
Food Safety and Storage	E3	3	30	30	HD8/E3/NQ/018	A/506/9577
Food, Drink and Cooking	E3	3	30	30	HD6/E3/NQ/008	T/504/8176
Fractions	E3	1	10	10	HD4/E3/NQ/038	L/505/5635
Garden Horticulture	E3	3	30	30	SG4/E3/NQ/004	H/505/6466
Garden Maintenance Skills	E3	3	30	30	SG4/E3/NQ/005	K/505/6467
Getting to Know an Organisation	E3	3	27	30	HD6/E3/NQ/037	K/507/2720
Getting to Know Woodlands	E3	3	30	30	SG4/E3/NQ/002	M/505/6468
Grammar and Punctuation in Practical Use	E3	1	10	10	HD3/E3/NQ/014	A/506/1768
Grammar Skills	E3	1	10	10	HD3/E3/NQ/022	K/506/9705
Groom a Small Animal	E3	2	20	20	SP2/E3/NQ/007	T/506/9707
Hair Plaiting	E3	3	30	30	HL7/E3/NQ/018	A/506/9708
Hairdressing: Introduction to Assisting a Stylist	E3	3	30	30	HL7/E3/NQ/011	L/505/3187
Hairdressing: Introduction to Health and Safety	E3	3	30	30	HL7/E3/NQ/019	T/506/9755
Hairdressing: Introduction to Working Relationships	E3	3	30	30	HL7/E3/NQ/020	M/506/9754
Hand Care	E3	3	30	30	HL1/E3/NQ/012	M/506/8796
Handling Stock in a Retail Environment	E3	3	30	30	BC3/E3/NQ/001	A/504/8177
Health and Fitness	E3	3	30	30	HJ5/E3/NQ/006	T/505/7203
Health and Safety Awareness	E3	1	10	10	HB5/E3/NQ/005	F/506/9709

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Health and Safety: Construction	E3	3	30	30	TF4/E3/NQ/003	F/506/9712
Identification of Basic External and Internal Car Parts	E3	1	10	10	XS1/E3/NQ/023	R/505/3188
Improving Own Fitness	E3	3	30	30	HJ5/E3/NQ/007	A/506/8798
Improving Own Spelling	E3	1	10	10	HD3/E3/NQ/023	J/506/9713
Individual Rights and Responsibilities	E3	1	10	10	HB1/E3/NQ/115	L/506/9714
Indoor Team Games	E3	3	30	30	MA3/E3/NQ/003	D/506/9703
Introduction to a Training Course	E3	3	30	30	HB1/E3/NQ/117	D/506/9717
Introduction to Brickwork	E3	3	30	30	TG2/E3/NQ/011	R/505/3191
Introduction to Carpentry and Joinery	E3	3	30	30	TG7/E3/NQ/001	Y/505/3192
Introduction to Developing Skills for Caring for your Child	E3	3	30	30	HF1/E3/NQ/024	M/505/8785
Introduction to Food and Nutrition for Children and Young People	E3	3	30	30	HF1/E3/NQ/018	R/505/3210
Introduction to Group and Teamwork Communication Skills	E3	3	30	30	HB1/E3/NQ/118	H/506/9718
Introduction to Making and Using Story Sacks for Family Learning	E3	2	20	20	HB1/E3/NQ/094	J/505/8548
Introduction to Propagation of Plants	E3	3	30	30	SE2/E3/NQ/027	Y/505/3211
Introduction to Road Safety	E3	3	30	30	HB5/E3/NQ/006	H/506/9752
Introduction to the Hair and Beauty Sector	E3	2	20	20	HL7/E3/NQ/021	F/506/8799

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Introduction to the Hospitality Industry	E3	1	10	10	NA1/E3/NQ/007	H/505/3213
Issues of Substance Misuse	E3	1	10	10	HH3/E3/NQ/006	D/506/9720
IT User Fundamentals	E3	2	20	20	CN0/E3/NQ/012	K/505/3214
Keeping the Work Area Clean and Safe in a Retail Environment	E3	3	30	30	BC3/E3/NQ/002	F/504/8178
Lip Reading Skills	E3	3	30	30	HB1/E3/NQ/119	D/506/9751
Living in the Community	E3	3	30	30	HD6/E3/NQ/026	K/506/9722
Local History	E3	3	30	30	DB6/E3/NQ/003	T/506/9724
Looking after Customers in a Retail Environment	E3	3	30	30	BC3/E3/NQ/003	J/504/8179
Making Choices In Pursuit Of Personal Goals	E3	3	30	30	HB1/E3/NQ/121	R/506/9729
Measure	E3	1	10	10	HD4/E3/NQ/045	F/506/1769
Measure: Weight	E3	1	10	10	HD4/E3/NQ/048	R/506/9732
Measuring Distance and Length	E3	1	10	10	HD4/E3/NQ/010	A/504/8180
Money	E3	1	10	10	HD4/E3/NQ/032	R/505/5636
Money Management	E3	3	30	30	HD8/E3/NQ/015	F/506/6230
Motor Vehicle Workshop Tools and Equipment	E3	2	20	20	XS1/E3/NQ/024	T/505/3216
Multiplication of Whole Numbers	E3	1	10	10	HD4/E3/NQ/039	T/505/5645
Needle and Textile Crafts	E3	3	30	30	JA8/E3/NQ/003	Y/506/9733
Painting and Decorating Skills	E3	3	30	30	TG8/E3/NQ/009	J/506/8805

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Painting and Decorating: Cutting and Hanging Wall Coverings	E3	3	30	30	TG8/E3/NQ/010	K/507/2930
Participating in a Vocational Taster	E3	2	20	20	HC4/E3/NQ/135	Y/506/9747
Participating in Leisure Activities	E3	3	30	30	MA2/E3/NQ/001	F/504/8181
Performance Skills	E3	3	30	30	LE1/E3/NQ/001	D/506/9734
Personal Development	E3	1	10	10	HB1/E3/NQ/123	M/506/9737
Personal Development Skills	E3	3	30	30	HB1/E3/NQ/043	J/504/8182
Personal Digital Photograph Processing	E3	1	10	10	CQ6/E3/NQ/017	L/506/9731
Personal Hygiene	E3	1	10	10	HJ1/E3/NQ/026	Y/506/8811
Personal Hygiene Skills for Hands and Feet	E3	1	10	10	HJ1/E3/NQ/007	L/504/8183
Personal Hygiene Skills for Oral Health	E3	1	10	10	HJ1/E3/NQ/027	M/506/9723
Personal Information Management Software	E3	1	10	10	CQ6/E3/NQ/013	F/505/6376
Personal Learning Goals	E3	3	30	30	HB1/E3/NQ/125	H/506/9721
Personal Safety Awareness	E3	3	30	30	HB1/E3/NQ/126	K/506/9719
Physical Performance Skills	E3	3	30	30	LC1/E3/NQ/005	R/506/9715
Planning and Participating in Short Walks	E3	3	30	30	MH1/E3/NQ/006	M/506/9706
Planning Physical Care Needs of Young Children	E3	3	30	30	HF1/E3/NQ/005	R/504/8184
Planting in a Container	E3	3	30	30	SG4/E3/NQ/007	T/505/6469
Practical Floristry Skills	E3	3	30	30	SE7/E3/NQ/004	L/506/9678

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Preparation for Work Experience	E3	1	10	10	HC1/E3/NQ/019	T/506/9710
Prepare for a Recruitment Interview	E3	2	20	20	HC6/E3/NQ/010	D/506/9684
Preparing, Presenting and Storing Food for Children	E3	3	30	30	HF7/E3/NQ/002	Y/505/5878
Production Skills	E3	3	30	30	WB1/E3/NQ/002	L/506/9759
Productivity Programs	E3	1	10	10	CN0/E3/NQ/013	F/506/1772
Reading Comprehension	E3	1	10	10	HD3/E3/NQ/024	F/506/9760
Reading Grammar and Punctuation	E3	1	10	10	HD3/E3/NQ/025	L/506/9793
Reading Key Personal Words	E3	1	10	10	HD3/E3/NQ/026	R/506/9794
Reception and Filing Skills	E3	3	30	30	AY7/E3/NQ/005	H/505/3194
Recognise Trees and Plants and their Importance to Wildlife	E3	2	20	20	SA1/E3/NQ/002	Y/506/9795
Recognise Types and Parts of the Body of Small Animals	E3	2	20	20	SP1/E3/NQ/003	D/506/9796
Recognising Employment Opportunities	E3	1	10	10	HC4/E3/NQ/124	K/504/8529
Respecting Children as Individuals	E3	3	30	30	HF1/E3/NQ/006	Y/504/8185
Routine Motorcycle Checks	E3	2	20	20	XS1/E3/NQ/025	A/505/3220
Routine Vehicle Checks	E3	2	20	20	XS1/E3/NQ/026	F/505/3221
Routine Wheel and Tyre Checks	E3	2	20	20	XS1/E3/NQ/027	J/505/3222
Serving Food and Drink	E3	2	20	20	NA1/E3/NQ/010	T/505/6133
Shape and Space	E3	1	10	10	HD4/E3/NQ/033	F/505/5647

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Shopping for your Home	E3	3	30	30	HD5/E3/NQ/013	K/506/9798
Show Visitors Around a Small Animal Enterprise	E3	2	20	20	SM1/E3/NQ/002	M/506/9799
Skills for Employability	E3	3	30	30	HB1/E3/NQ/127	M/506/9687
Skills for Gaining Employment	E3	3	30	30	HC6/E3/NQ/011	H/506/9802
Skills for Independent Living	E3	3	30	30	HD6/E3/NQ/007	D/504/8186
Skills for Setting a Table	E3	1	10	10	HD6/E3/NQ/027	M/506/9804
Skills for Shopping	E3	3	30	30	HD5/E3/NQ/014	D/506/9832
Skin Care	E3	3	30	30	HL1/E3/NQ/013	A/506/8820
Social and Physical Aspects of Adult Relationships	E3	1	10	10	HB7/E3/NQ/010	A/506/9806
Sowing and Growing Plants	E3	3	30	30	SE2/E3/NQ/030	K/505/3195
Speaking To Communicate	E3	1	10	10	HB1/E3/NQ/128	L/506/9700
Specialist/Bespoke Software	E3	2	15	20	CQ6/E3/NQ/014	J/505/6377
Spelling and Handwriting Skills	E3	1	10	10	HD3/E3/NQ/027	L/506/9809
Spelling in Practice	E3	1	10	10	HD3/E3/NQ/028	F/506/9810
Spreadsheet Software	E3	2	15	20	CP3/E3/NQ/004	L/505/3223
Study Skills	E3	3	30	30	HB1/E3/NQ/045	H/504/8187
Take Part in an Activity	E3	1	10	10	HB1/E3/NQ/130	Y/506/9716
Taking Part in Sport	E3	3	30	30	MA1/E3/NQ/005	R/505/7208
Teamwork Skills	E3	3	30	30	HB1/E3/NQ/131	K/506/9817
The Angling Environment	E3	3	30	30	MH4/E3/NQ/005	M/506/9821

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
The Internet and World Wide Web	E3	1	10	10	CR3/E3/NQ/015	A/506/9823
The Local Community	E3	1	10	10	HB1/E3/NQ/132	F/506/9824
Time	E3	1	10	10	HD4/E3/NQ/049	A/506/9725
Understanding A Work Experience Placement	E3	3	30	30	HC4/E3/NQ/136	J/506/9825
Understanding Diversity In Society	E3	3	30	30	HB7/E3/NQ/011	F/506/9726
Understanding Family Relationships	E3	3	30	30	HJ2/E3/NQ/006	R/506/9827
Understanding Floristry Skills	E3	1	10	10	SE7/E3/NQ/005	J/506/9727
Understanding How and Why to Support Children in Family Learning	E3	3	30	30	HJ2/E3/NQ/005	D/505/8572
Understanding Human Growth and Development	E3	3	30	30	HF1/E3/NQ/022	R/505/3224
Understanding Self And Others	E3	3	30	30	HB1/E3/NQ/133	L/506/9728
Understanding Sex and Relationships	E3	3	30	30	PS2/E3/NQ/001	D/506/9829
Understanding Young People, Law And Order	E3	3	30	30	HH4/E3/NQ/003	R/506/9830
Undertaking An Enterprise Project	E3	6	60	60	HC4/E3/NQ/142	T/506/9738
Using Addition and Subtraction	E3	1	10	10	HD4/E3/NQ/050	T/506/9769
Using And Maintaining Garden Tools	E3	3	30	30	SE2/E3/NQ/036	M/506/9771
Using Computers for Family Learning	E3	3	20	30	HB1/E3/NQ/134	T/506/9772
Using Email	E3	1	10	10	CR3/E3/NQ/011	Y/505/3225

Title	Level	Credit	GLH	TQT	Unit code	Unit reference number
Using Listening and Responding Skills	E3	1	10	10	HD3/E3/NQ/029	A/506/9773
Using Mixed Media in 2D	E3	3	30	30	JB2/E3/NQ/005	A/506/9739
Using Mobile IT Devices	E3	1	10	10	CQ6/E3/NQ/015	L/505/6378
Using Punctuation	E3	1	10	10	HD3/E3/NQ/030	K/506/9784
Using the Internet	E3	1	10	10	CR3/E3/NQ/012	H/505/3227
Using the Internet for Shopping	E3	1	10	10	CR3/E3/NQ/016	M/506/9785
Using the Telephone and Photocopier	E3	3	30	30	AY8/E3/NQ/005	H/506/9833
Valeting a Car Interior	E3	3	30	30	XS1/E3/NQ/038	T/506/9786
Volunteering	E3	2	20	20	HC4/E3/NQ/139	A/506/9787
Washing a Car Exterior	E3	1	10	10	XS1/E3/NQ/029	K/505/3228
Water Plants by Hand	E3	1	10	10	HC4/E3/NQ/140	M/506/9740
Wax and Polish a Car Exterior	E3	1	10	10	XS1/E3/NQ/039	F/506/9788
Whole Numbers	E3	1	10	10	HD4/E3/NQ/040	L/505/5649
Word Processing	E3	2	20	20	CQ1/E3/NQ/006	A/506/9742
Writing Composition Skills	E3	1	10	10	HB1/E3/NQ/108	T/506/1770
Young Parenthood	E3	2	20	20	HD5/E3/NQ/015	R/506/9746